**2012-2013 INTERNATIONAL STUDENT APPLICATIONS FOR THE GRADUATE PROGRAMS**

**International Students** are going to be accepted for the master’s (M.A) programs listed below for 2013-2014 Autumn Semester. Candidates must apply by online to The Graduate School of Social Sciences between the dates 01 – 26 August 2013.

Please click the link below for online application.

<http://sbe.karabuk.edu.tr/>

**KARABÜK UNIVERSITY GRADUATE SCHOOL OF SOCIAL SCIENCES**

|  |  |
| --- | --- |
| **Department** | **Quota** |
| **M.A** |
| Department of History | 1 |
| Department of Business Administration | 3 |
| Department of Business Administration (Joint Graduate Program with BEU) | 1 |
| Department of Public Management | 1 |
| Department of Economy (Joint Graduate Program with BEU) | 1 |
| Department of Sociology (Joint Graduate Program with SAU) | 1 |
| Department of Turkish Language and Literature (Joint Graduate Program with SAU) | 1 |
| Department of International Relations (Joint Graduate Program with SAU) | 2 |
| Department of Geography | 1 |
| Department of Basic Islamic Sciences (Joint Graduate Program with SAU) | 3 |
| **TOTAL** | 15 |

**THE REQUIREMENTS**

**A – APPLICATION CRITERIA FOR INTERNATIONAL STUDENTS**

**1 –** Applicants are required to meet the criteria determined for the related graduate program below:

**a –** Applicants are required to have a Bachelor's Diploma recognized by YÖK (The Council of Higher Education).

**b –** Applicants are required to have ALES or GRE Score. (If available)

**c –** Applicants are required to have A or B Level Turkish Language Proficiency Score by TÖMER. (If available)

**2 –** Applicants who do **not** have ALES or GRE Score are expected to enter a written examination prepared by a committee selected by EYK. The content, procedure and principles of the test are determined by the related Departments. The applicants are required to have at least 70 points out of 100 to be considered successful on the written exam.

**3 –** Applicants who do **not** have A or B Level Turkish Language Proficiency Score by TÖMER are expected to enter a written examination prepared by a committee selected by EYK and the Head of Turkish Language and Literature Department. Applicants whose exam score is 70 or above out of 100 points may start their graduate programs. The applicants who fail are given at most 2 additional years to present Turkish Language Proficiency Score. The applicants who submit A or B Level Turkish Language Proficiency Score by TÖMER within this period may start their graduate programs in the following semester.

**4 –** Applicants who graduated from a university in Turkey do **not** have to submit a Turkish Language Proficiency score.

**5 –** Without Department of Basic Islamic Sciences:

Applicants who graduated from undergraduate programs in which the medium of instruction is English, German or Frenchdo **not** have to submit a Foreign Language Proficiency score.

For the applications to the Department of Basic Islamic Sciences proficiency in the Arabic Language is required.

**B – EVALUATION AND ADMISSION**

1. The students are accepted to the Master’s programs by evaluating ALES score and the written examinations conducted by the related departments. Applicants are required to enter the Foreign Language Proficiency Exam before the evaluation process. The Applicants who submit ÜDS Score (55 or above out of 100 are valid scores) or other equivalent examination scores are exempted from this exam. Foreign Language Proficiency and Written Examination Scores are evaluated by 3-5-7 person committee determined by EYK. In Foreign Language Proficiency Exam, applicants are expected to translate a 200 words, field - related text to Turkish in two hours. Dictionaries are allowed in the exam. **Pass grade for Foreign Language Proficiency Exam is %60 of the total score. Applicants who did not enter the exam unless they hold an exemption or have a grade below 60 points fail.**
2. Pass Grade for the admission to the Master’s Programs is %70 of ALES Standard Score and %30 of Written Exam Score. Total Score for the Written exam is 100 points. **Applicants who did not enter the Written Exam or have a grade below 60 points fail.** Upon evaluation, the applicants whose scores are 65 or above out of 100, are listed according to their scores and accepted to the Master’s programs as the quota number.
3. Application documents of the candidates for Master’s programs are evaluated as a whole (Graduate Education and Examination Regulation, Article 16 and Article 5 of this instruction (2 and 3)) and the admission of successful candidates are confirmed by EYK decision.
4. Applicants who have proved to be awarded with scholarship by either Turkish Government or their States are accepted to the graduate programs with the decision of EYK by being exempted from the quota.
5. Candidates who have applied to the graduate programs within the scope of bilateral agreements in which Karabük University is a partner are accepted to the programs with the agreement of department head, EYK confirmation and Senate Approval.
6. Unless the students are exempted from tuition fees as a part of bilateral agreements, they are obliged to pay the tuition fees determined by University Board in the framework of the council of ministers decision.

**C – FOREIGN LANGUAGE AND WRITTEN EXAMINATIONS**

Foreign Language and Written Examinations will be conducted at the related departments in the dates and hours stated at the table below :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **\*Turkish Proficiency Exam** | **\*ALES Equivalency Exam** | **Foreign Language Proficiency Exam** | **Written Exam** |
| **M.A.** | 02.09.2013 | 02.09.2013 | 03.09.2013 | 04.09.2013 |
| **Hour** | 10:00 | 14:00 | 10.00 | 10.00 |
| \*These examinations are for the applicants who do **not** have TOMER and ALES Scores | | | | |

**D – ANNOUNCEMENT OF THE RESULTS AND REGISTRATION CALENDER**

|  |  |
| --- | --- |
| Announcement of the Entrance Examination Results | 06 September 2013 |
| Announcement of Student ID Numbers | 06 September 2013 |
| Registration Period for Graduate Programs | 09-11 September 2013 |
| Registration Period for Substitute Students | 12-13 September 2013 |
| Tuition Fee Payment and Course Registration | 09-13 September 2013 |
| the Beginning of Classes and Last Day for Advisor Approvals | 16 September 2013 |

**E – REQUIRED DOCUMENTS FOR REGISTRATION**

1. Diploma or Certificate of Graduation (original document)
2. Transcript (original document)
3. Application Form and the Documents stated on the Application Form (original documents)
4. Original Student Visa obtained from Foreign Delegations or Notary Certified Copy
5. Certified Copy of Passport
6. Permit of Residence for Educational Purposes
7. 6 Photographs (Captured within last 6 months)

**NOTE:**

**1 –** Candidates are required to complete registration procedures **in person**. Another person may complete the registration procedures for the applicants with valid excuses only if the applicant submit a notary certified procuration document.

**2 –** In case of stating false information, the applicant will fail to benefit from the registration right.

**3 –** For more information, applicants may contact the Graduate School of Social Sciences Secretariat.

**Graduate School of Social Sciences Secretariat**

**Phone: +90 370 433 88 34**

**E-mail: sbe@karabuk.edu.tr**

**ADDRESS :**

Karabuk University

Graduate School of Social Sciences

KARABUK